

CONFIDENTIAL

SUMMARY AND RECOMMENDATION FOR THE COMMITTEE

15 July 1957

SUGGESTION NO. 3090: Dated 1 May 1957

25X1A

[REDACTED]  
Analyst, GS-5  
Records Integration Division  
Office of Deputy Director (Plans)

A. Summary of Suggestion

Suggester proposes a form for use by RI analysts in expediting 201 personality actions submitting a sample form.

B. Summary of Evaluations

On 24 May 1957, Chief, RI stated:

"The subject suggestion has been reviewed in the Records Integration Division and is considered to be worthy of adoption.

"At the time this suggestion was submitted to the Suggestion Awards Committee, the form was drawn up and put into use in the RI/Analysis Section. To date, this form has proved to be of value as suggested.

"It is estimated that the savings resulting from the use of the suggested form is ten (10) hours per week aggregate for Intelligence Analysts averaging the grade of GS-7."

C. Executive Secretary's Recommendation

1. Adoption of suggestion.
2. Award of \$55.00 based on tangible savings of \$1,133.60 per year (Grade GS-7—\$2.18 per hour for ten hours per week).

D. Decision of Committee

X Adopted 50 Award \_\_\_\_\_ Letter of  
\_\_\_\_\_ Not Adopted \_\_\_\_\_ Appreciation

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